



"Accepting the Challenge"

Facilities/Transportation Committee Minutes

Thursday, September 9, 2010, 10:00 a.m.
Conference Room, Administration Office

Present: D. Karnes, Chairperson, P. Bartlette, M. Snelling, G. Malazdrewicz,
G. Barnes, M. Clark, R. Harkness
Regrets: J. Murray (Alternate)

1. CALL TO ORDER:

Mr. Karnes, Chairperson called the Committee meeting to order at 10:05 a.m.

2. APPROVAL OF AGENDA:

The Facilities/Transportation Committee Agenda was approved as circulated.

3. COMMITTEE GOVERNANCE GOAL ITEMS:

NIL

4. OTHER COMMITTEE GOVERNANCE MATTERS

a) 2010-2011 Public Schools Capital Support Program

The Secretary-Treasurer reviewed the letter received from the Executive Director of the Public Schools Finance Board regarding the 2010-2011 Public Schools Capital Support Program projects. He noted the Division received approval for one project – the Green Acres School roof, which he thought had been approved on the previous year's list. He expressed disappointment there was no mention of the gym addition for George Fitton School. He noted the Division had done all it could administratively regarding this matter, including accompanying the Deputy Minister on a tour of the school facilities requiring project support. He also expressed concern regarding the length of time it takes to receive responses from the PSFB. The Committee discussed the matter. While noting they can appreciate the PSFB has a limited amount of funds to work with, they would still like to know how the PSFB decision making process works and the priority of Brandon School Division's requests. It was noted the Trustees had advised the public that a gym would be added to George Fitton School and concerns were expressed that the PSFB had not even allowed for the appointment of an architect in their 2010-2011 list of approved projects. The Committee agreed they needed to keep the project in the forefront and requested meetings be scheduled as soon as possible with the Executive Director of the PSFB and local MLA's to discuss this matter further. It was also agreed that a request for the approval of an architect would be made with respect to the George Fitton School gym.

Recommendation:

That meetings be scheduled with the Public Schools Finance Board, Mr. Caldwell, MLA for Brandon East and Mr. Borotsik, MLA for Brandon West, to meet with the Board of Trustees to discuss the Division's Five Year plan requests.

b) Policy Review – Part 9

Supervisor of Transportation, Mr. Harkness, noted more time was required to review Policy 9009 – "Transportation to Other Than Designated Schools" as a number of procedures had changed since the policy's original implementation. Mr. Harkness felt references to school of choice, changes to programming at Alexander School, the use of bus passes and other current practices needed to be included in the revised policy and procedures. He also felt consultation with various principals and senior administrative staff would be required prior to finalizing any changes to the policy. It was agreed that the Supervisor of Transportation would continue to review Policy and Procedures 9009 and report back to the Committee at their regular meeting in November.

c) “Food For Thought” Office Needs

Discussions regarding the location of the “Food For Thought” office had been referred to the Facilities and Transportation Committee from the August 30, 2010 Regular Board meeting. Secretary-Treasurer, Mr. Barnes, confirmed he had discussed the matter with the Director of the Food For Thought program. The Director would discuss the matter with her Board in October and report back to Mr. Barnes with the program’s needs and requirements at which time Mr. Barnes will then work with the Director to find suitable space to accommodate those needs and requirements. He noted space in schools is getting tighter as enrollment increases. He also confirmed that the office space in the Division Building is needed to house the Division’s Workplace Safety and Health Officer and that was why Food For Thought had been moved out of the Division office. Mr. Barnes advised the Director that the Division would still do any copying she required and would supply a telephone once a suitable spot had been obtained for her office. He noted the Division fully understood the value of the program to students in the Division. He also confirmed that Food For Thought is registered as a non-profit organization in order to accept charitable donations and is not a Division funded program.

5. OPERATIONS INFORMATION

a) Valleyview Roof Updated

Mr. Clark, Director of Facilities and Transportation, provided a verbal report regarding renovations and repairs to the Valleyview Centennial School Roof. He confirmed an on-site meeting would be taking place on September 10, 2010 and Wheat City Roofing would start working on the roof on Monday.

b) Fleming School Update

Mr. Clark, Director of Facilities and Transportation, noted a representative from INAC and their engineer had looked at the boiler at Fleming School and felt they could maintain the boiler for one more year. The representative from INAC noted they did not want to purchase a new boiler when they did not own the building.

Mr. Barnes, Secretary-Treasurer, noted tenders for the purchase of the Fleming School site had gone out and one proposal had been returned to date. He confirmed that the tender deadline was October 15, 2010.

c) School Bus Ride Times

Mr. Harkness, Supervisor of Transportation, noted the reduced ride times due to bus route changes that had been made over the summer. He confirmed that all students south of the Trans Canada highway now had a bus ride of less than one hour.

d) Green Acres Roof Update

Mr. Clark, Director of Facilities and Transportation, provided a verbal update regarding Green Acres roof. He noted flashing would be installed next week and would not affect the students. He also confirmed that the gym would be finished within two weeks.

e) Enrollment Update

Associate Superintendent, Mr. Malazdrewicz, provided a verbal update regarding enrollment to date.

f) R.M. of Cornwallis Annexation

Mr. Barnes, Secretary-Treasurer, circulated a map regarding the proposal to annex lands from the Rural Municipality of Cornwallis to the City of Brandon. He noted which areas had been approved for annexation and which areas had been rejected. He also spoke to the proposed school site in the Brookwoods Development, based on the new annexation.

6. **NEXT REGULAR MEETING: Thursday, October 14, 2010, 10:00 a.m., Conference Room.**

The meeting adjourned at 11:05 a.m.

Respectfully submitted,

D. Karnes, Chair

P. Bartlette

M. Snelling

J. Murray (Alternate)